

Additional Information Regarding Vendors Performing Work in Replacement of State Employees

This document contains copies of purchase order contracts obtained by OMB by which a nongovernmental person or entity agrees with any department, commission, board, council, agency, or public corporation to provide services, valued at one hundred fifty thousand dollars (\$150,000) or more, which are substantially similar to and in replacement of work normally performed by an employee of the department, commission, board, council, agency or public corporation. For additional supporting contract documents, you may submit a public records request to the Department of Administration in accordance with the Rhode Island Access to Public Records Act (“APRA”), R.I. Gen. Laws § 38-2-1 *et seq.* APRA forms, procedures and other information for the Department of Administration are available at <http://www.admin.ri.gov/publicrecords/index.php>.

Fiscal Year: FY20

Agency: Children, Youth, And Families, Department Of

Vendor Name: GUIDESOFT INC

Total Amount Paid to Vendor for Services: \$310,487.07

Summary of Services Rendered to Agency:

Identifying Code	Service Type	Description	Amount	Notes
PO 3660007	Clerical Services		\$ 27,580.50	
PO 3653260	Information Technology: System Support		\$ 27,468.00	
PO 3653986	Clerical Services		\$ 11,525.00	
PO 3680190	Clerical Services		\$ 2,044.80	
PO 3648698	Clerical Services		\$ 241,868.77	

Note: Some of the above payments may have been made under the terms of a master price agreement (MPA). MPAs are solicited as requests for proposals or requests for quotes and may have cap limits for pricing and cap limits for project cost. MPAs provide agencies with access to qualified vendors, expedited process, and opportunities for mini-bids. Such purchases are made directly under the MPA and do not require a separate and unique contract. All MPAs are public and can be viewed at <http://www.purchasing.ri.gov/MPA/MPASearch.aspx>.

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Item 4	PO 3680190	Purchase Order contract	
Item 5	PO 3648698	Purchase Order contract	

ITEM 1



State Of Rhode Island
 Department of Administration
 Division of Purchases
 One Capitol Hill
 Providence, RI 02908-5860

Standard Purchase Order
 3660007, 6

V E N D O R	GUIDESOFT INC DBA KNOWLEDGE SERVICES 5875 CASTLE CREEK PARKWAY NORTH DR STE 400 INDIANAPOLIS, IN 46250-4329 United States
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Purchase Order Number	3660007
Revision Number	6
Reference Contract Number	3629643
PO Date	18-DEC-2019
Approved PO Date	23-JUN-2020
Buyer	Autocreate, *
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S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	
Requisition Number	1642009
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 20
Vendor Number	57411
Requester Name	Coupe, M Katherine
Work Telephone	401-528-3635

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

This agreement CANCELED on 06-AUG-20

PO DESCRIPTION: DCYF - FY/20 - KNOWLEDGE SERVICES - Information Services Technician I - Maryliz Maldonado - VEC


Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		DCYF - Information Services Technician I - Maryliz Maldonado - VEC	1021.5	Each	27	27,580.50
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Line CANCELED on 06-AUG-2020 Original quantity ordered: 1040 Quantity CANCELED: 18.5 </div>						
Total: 27,580.50 (USD)						

INVOICE TO

IMMEDIATE VENDOR ACTION REQUIRED:
 Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at :
http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf

REGISTRATION REQUIREMENTS

IMMEDIATE VENDOR ACTION REQUIRED:
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<https://www.ridop.ri.gov/osp/osp-vendor-registration.php>

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Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)

INVOICE TO

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ITEM 2



State Of Rhode Island
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

Standard Purchase Order
 3653260, 1

V E N D O R	GUIDESOFT INC DBA KNOWLEDGE SERVICES 5875 CASTLE CREEK PARKWAY NORTH DR STE 400 INDIANAPOLIS, IN 46250-4329 United States
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Purchase Order Number	3653260
Revision Number	1
Reference Contract Number	3629643
PO Date	28-OCT-2019
Approved PO Date	06-DEC-2019
Buyer	Autocreate, *
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S H I P T O	DOA CONTROLLER ONE CAPITOL HILL, 4TH FLOOR SMITH ST PROVIDENCE, RI 02908 United States
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Type of Requisition	
Requisition Number	1636627
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 20
Vendor Number	57411
Requester Name	Yanke, Erica L
Work Telephone	401-574-9212

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PO DESCRIPTION: DCYF- JAMES GILLETT- SR POWER BUILDER PROGRAMMER- 10/28/19-6/30/20

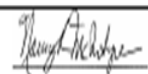
Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		DCYF- JAMES GILLETT- SR POWER BUILDER PROGRAMMER- 10/28/19-6/30/20	1120	Each	84	94,080.00
Total: 94,080.00 (USD)						

INVOICE TO

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ITEM 3



State Of Rhode Island
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

Standard Purchase Order
 3653986, 2

V E N D O R	GUIDESOFT INC DBA KNOWLEDGE SERVICES 5875 CASTLE CREEK PARKWAY NORTH DR STE 400 INDIANAPOLIS, IN 46250-4329 United States
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Purchase Order Number	3653986
Revision Number	2
Reference Contract Number	3629643
PO Date	01-NOV-2019
Approved PO Date	06-DEC-2019
Buyer	Autocreate, *
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S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	
Requisition Number	1637636
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 20
Vendor Number	57411
Requester Name	Coupe, M Katherine
Work Telephone	401-528-3635

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This agreement CANCELED on 04-AUG-20

PO DESCRIPTION: DCYF - FY/20 - KNOWLEDGE SERVICES - LEGAL ASST. REBECCA STEWART

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		DCYF - REBECCA STEWART - LEGAL ASSISTANT - LEGAL	461	Each	25	11,525.00
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Line CANCELED on 04-AUG-2020 Original quantity ordered: 1190 Quantity CANCELED: 729 </div>						
Total: 11,525.00 (USD)						

INVOICE TO

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ITEM 4



**State Of Rhode Island
 Department of Administration
 Division of Purchases
 One Capitol Hill
 Providence, RI 02908-5860**

Standard Purchase Order
 3680190, 0

V E N D O R	GUIDESOFT INC DBA KNOWLEDGE SERVICES 5875 CASTLE CREEK PARKWAY NORTH DR STE 400 INDIANAPOLIS, IN 46250-4329 United States
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Purchase Order Number	3680190
Revision Number	0
Reference Contract Number	3629643
PO Date	16-JUN-2020
Approved PO Date	16-JUN-2020
Buyer	- - Autocreate, *

S H I P T O	DCYF MANAGEMENT & BUDGET 101 FRIENDSHIP ST, 4TH FLOOR PROVIDENCE, RI 02903 United States
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Type of Requisition	
Requisition Number	1662486
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 20
Vendor Number	57411
Requester Name	Coupe, M Katherine
Work Telephone	401-528-3635

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PO DESCRIPTION: DCYF - FY/20 - KNOWLEDGE SERVICES - RITEMPS - 3 weeks - JAN - CM

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		DCYF - CASSIDY MCCARTON - DATA MANAGER I - VEC/REG1	96	Each	21.3	2,044.80
Total: 2,044.80 (USD)						

INVOICE TO

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ITEM 5



State Of Rhode Island
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

Standard Purchase Order
 3648698, 10

V E N D O R	GUIDESOFT INC DBA KNOWLEDGE SERVICES 5875 CASTLE CREEK PARKWAY NORTH DR STE 400 INDIANAPOLIS, IN 46250-4329 United States
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Purchase Order Number	3648698
Revision Number	10
Reference Contract Number	3629643
PO Date	30-SEP-2019
Approved PO Date	09-JUL-2020
Buyer	Autocreate, *
	-

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
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Type of Requisition	
Requisition Number	1632433
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 20
Vendor Number	57411
Requester Name	Coupe, M Katherine
Work Telephone	401-528-3635

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This agreement CANCELED on 04-AUG-20

PO DESCRIPTION: DCYF - FY/20 - KNOWLEDGE SERVICES - RITEMPS

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		DCYF - BRIANNA DANCASUE - INFO TECH - LICENSING	324	Each	18.46	5,981.04
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> Line CANCELED on 28-FEB-2020 Original quantity ordered: 1260 Quantity CANCELED: 936 </div>						
2		DCYF - CASSIDY MCCARTON - DATA MANAGER I - VEC/REG1	331.5	Each	21.3	7,060.95

INVOICE TO

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Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Line CANCELED on 28-FEB-2020 Original quantity ordered: 500 Quantity CANCELED: 168.5 </div>						
3		DCYF - DANIELLE MARCHESI - INFO TECH - OPERATIONS/SS	1309.5	Each	18.46	24,173.37
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Line CANCELED on 04-AUG-2020 Original quantity ordered: 1500 Quantity CANCELED: 190.5 </div>						
4		DCYF - DESTINY MARCELLO - LEGAL ASSISTANT - LEGAL	0	Each	22.72	0.00
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Line CANCELED on 30-OCT-2019 Original quantity ordered: 1260 Quantity CANCELED: 1260 </div>						
5		DCYF - DIEUDONNE LUBAMBA - DATA MANAGER I - OPERATIONS/SS	1547.5	Each	21.3	32,961.75
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Line CANCELED on 04-AUG-2020 Original quantity ordered: 1700 Quantity CANCELED: 152.5 </div>						
6		DCYF - ELBA ROSARIO - INFO TECH - JUV. PROBATION	631.17	Each	18.46	11,651.40
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Line CANCELED on 04-AUG-2020 Original quantity ordered: 1260 Quantity CANCELED: 628.83 </div>						
7		DCYF - JEAN MELLOR - INFO TECH - REG 2	803	Each	18.46	14,823.38
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Line CANCELED on 04-AUG-2020 Original quantity ordered: 1260 Quantity CANCELED: 457 </div>						
8		DCYF - JESSICA FERMIN - DATA MANAGER I - VEC/ REG1	128.25	Each	21.3	2,731.73

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STATE PURCHASING AGENT
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Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
		Line CANCELED on 04-AUG-2020 Original quantity ordered: 1260 Quantity CANCELED: 1131.75				
9		DCYF - KENNETH MCPHERSON - INFO TECH - REG 2	1318.5	Each	18.46	24,339.51
		Line CANCELED on 04-AUG-2020 Original quantity ordered: 1335 Quantity CANCELED: 16.5				
10		DCYF - KERRY MAIN - INFO TECH - REG 3	1104.17	Each	18.46	20,382.98
		Line CANCELED on 04-AUG-2020 Original quantity ordered: 1260 Quantity CANCELED: 155.83				
11		DCYF - KIFFANY SMITH - DATA MANAGER I - REG 1	843.5	Each	21.3	17,966.55
		Line CANCELED on 04-AUG-2020 Original quantity ordered: 1260 Quantity CANCELED: 416.5				
12		DCYF - LORNA GOMES - DATA MANAGER I - CBH	817.5	Each	21.3	17,412.75
		Line CANCELED on 04-AUG-2020 Original quantity ordered: 1260 Quantity CANCELED: 442.5				
13		DCYF - MADISON STETSON - INFO TECH - REG 3	1051.5	Each	18.46	19,410.69
		Line CANCELED on 04-AUG-2020 Original quantity ordered: 1260 Quantity CANCELED: 208.5				
14		DCYF - SHAMEEKA LEON- INFO TECH - LICENSING	562	Each	18.46	10,374.52

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Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
		Line CANCELED on 04-AUG-2020 Original quantity ordered: 1260 Quantity CANCELED: 698				
15		DCYF - TAMMY ROBERT - LEGAL ASSISTANT - LEGAL	450.84	Each	22.72	10,243.08
		Line CANCELED on 28-FEB-2020 Original quantity ordered: 1260 Quantity CANCELED: 809.16				
16		DCYF - YULY POLANCO - INFO TECH - CBH	1211	Each	18.46	22,355.06
		Line CANCELED on 04-AUG-2020 Original quantity ordered: 1260 Quantity CANCELED: 49				
Total: 241,868.76 (USD)						

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